

**FIRST 5 COLUSA  
CHILDREN AND FAMILIES COMMISSION**

**Minutes of Public Meeting**  
Tuesday, September 8, 2009

The meeting of the First 5 Colusa Children and Families Commission was called to order at 3:407 p.m. at the First 5 Conference Room, 320 5<sup>th</sup> Street, Suite A, Colusa, California. Commissioners Dolores Gomez, \*Nancy Parriott, Barbara Hankins, Ginger Harlow and Kim Vann were present constituting a quorum to begin the meeting led by Commissioner Dolores Gomez, Chair.

*\*Commissioner Parriott joined the meeting at 3:45 pm*

Absent: None

Staff in attendance: Jennifer Long, Executive Director, Denise Erickson, Administrative Assistant/Program Coordinator

Public in attendance: None

Items discussed in accordance with the publicly posted agenda were as follow:

**2. Approval of Minutes: August 11, 2009 Meeting Minutes**

Minutes were reviewed. Commissioner Hankins moved to approve the minutes with noted corrections; motion seconded by Commissioner Harlow. Commissioner Vann abstained. The motion passed unanimously by voice vote (3/0)

**3. Review of the Financial Report**

*\*Commissioner Parriott joined the meeting 3:45pm*

A total of ?? (I didn't get a check listing) claims were presented for payment with a total of \$18,465.45. Commissioner Vann moved to approve and pay claims as presented; motion seconded by Commissioner Hankins. The motion passed unanimously by voice vote (5/0)

**4. Public Comment and Unscheduled Matters**

Ms. Long informed the Commissioners that staff met with Steve Bordin, Chief Probation Officer, about partnering with First 5 Colusa for a Parenting Program Grant.

Ms. Vann announced that the Board of Supervisors approved the DHHS Breast Feeding Mini-Grant from First 5 Colusa.

Ms. Long and Ms. Hankins announced that the “Prevention Coalition” has been reinstated in Colusa County, and is now the combination of the Obesity Task Force, Substance Abuse Prevention, Tobacco Prevention and Colusa USD Health & Safety.

Ms. Harlow from LPC announced that they were able to fund 30 slots for the “Great Beginnings” training thanks to the First 5 Colusa Mini-Grant they received.

**5. Approval of Contract with Save The Children (STC)- Early Steps Program**

Contract was reviewed and brief discussion held. Commissioner Parriott moved to approve the contract as presented; motion seconded by Commissioner Harlow. The motion passed unanimously by voice vote (5/0)

**6. Approval of Childcare Mini-Grant Funding per Budget for FY 2009/10**

Commissioner Vann moved to approve the Childcare Mini-Grant funding for FY 2009/10; motion seconded by Commissioner Harlow. The motion passed unanimously by voice vote (5/0)

**7. Approval of Meetings for Remaining Fiscal Year**

Brief discussion held. Commissioner Parriott moved to approve the Meetings for Remaining Fiscal Year with the change of the start to 3:00pm; motion seconded by Commissioner Hankins. The motion passed unanimously by voice vote (5/0)

**8. Executive Director Report**

Ms. Long provided the Commission with a written report prior to the meeting. Ms. Long informed the Commission that the Colusa Indian Community Council has approved funding for Save the Children, and will be a partner in the program.

**9. Adjournment**

The meeting was adjourned at 4:40 p.m.  
The next schedule meeting will be held on Tuesday October 27, 2009, 3:00-5:00p.m. at the First 5 Colusa Conference Room.

Minutes prepared by Denise Erickson, Administrative Assistant

Attachment A: Financial Report and Balance Sheet

Attachment B: MOU with Save The Children  
Attachment C: Meeting Schedule for Calendar Year 2009/10  
Attachment D: Executive Director's Report  
Attachment F: Prop 10 Briefings