

**FIRST 5 COLUSA  
CHILDREN AND FAMILIES COMMISSION**

**Minutes of Public Meeting**  
Tuesday, August 11, 2009

The meeting of the First 5 Colusa Children and Families Commission was called to order at 3:37 p.m. at the First 5 Conference Room, 320 5<sup>th</sup> Street, Suite A, Colusa, California. Commissioners Dolores Gomez, Nancy Parriott, Barbara Hankins and \*Ginger Harlow were present constituting a quorum to begin the meeting led by Commissioner Dolores Gomez, Chair.

*\*Commissioner Harlow joined the meeting at 3:50 pm*

Absent: Kim Vann

Staff in attendance: Jennifer Long, Executive Director, Denise Erickson, Administrative Assistant/Program Coordinator

Public in attendance: Michelle Johnson, Colusa County Library

Items discussed in accordance with the publicly posted agenda were as follow:

**2. Approval of Minutes: June 16, 2009 Meeting Minutes**

Minutes were reviewed. Commissioner Hankins moved to approve the minutes as presented; motion seconded by Commissioner Parriott. The motion passed unanimously by voice vote (3/0)

**3. Review of the Financial Report**

A total of 25 (twenty-five) claims were presented for payment with a total of \$24,614.70. Commissioner Parriott moved to approve and pay claims as presented; motion seconded by Commissioner Hankins. The motion passed unanimously by voice vote (3/0)

**4. Public Comment and Unscheduled Matters**

Ms. Hankins announced that Kinder Camp at Burchfield Primary is going well, and that Principal Dave Tarr is very thankful for the program.

**5. Approval of Contract with Colusa County Library for Imagibus Services**

*\*Commissioner Harlow joined the meeting 3:50pm*

Contract was reviewed. Commissioner Hankins moved to approve the contract with noted correction; motion seconded by Commissioner Parriott. The motion passed unanimously by voice vote (4/0)

#### **6. Healthy Kids, Healthy Future Update (HKHF)**

Ms. Long informed the Commission that money from large funders, for children 6-18, will be ending in October 2010 and the HKHF is also losing the Lucille Packard funding for administration costs. Colusa currently pays 2% of the region administration fees and losing Lucille Packard funding will change this drastically. Ms. Long is waiting for projected financial information on what the new administration cost would be to Colusa. Ms. Long asks the Commission if they would like to continue funding the 0-5 children if it is financially feasible or end the HKHF program. The Commission is in favor of continuing funding policies for 0-5 children if financially practical.

#### **7. Funding of Healthy Families Slots Fiscal Year 2008/09**

Ms. Long informed the Commission that neither the State Commission nor MRMIB was able to provide the necessary data which was clearly stated as a funding contingency from First 5 Colusa. At this time staff does not see how First 5 Colusa can sign a contract or pay an invoice from the State for HF program from 08/09.

#### **8. Family Action Centers of Colusa County(FACCC) Board Appointment**

Ms. Long explained that Denise Erickson needs to step down from the FACCC board due to the restructure of staffing and she is now lead staff to the FACs. Ms. Long spoke with Commissioner Harlow and she has agreed to join the board as the Commission appointed representative. Commissioner Hankins moved to appoint Commissioner Harlow to the FACCC Board as the Commission representative; motion seconded by Commissioner Parriott. Commissioner Harlow abstained. The motion passed unanimously by voice vote (3/0)

#### **9. Approval of Non-Childcare Mini-Grant Application FY 2009/10**

Ms. Long recommends funding all Non-Childcare Mini-Grants in full as presented. Commissioner Hankins moved to fund in full as presented; motion seconded by Commissioner Gomez. The motion passed unanimously by voice vote (4/0)

#### **10. Save the Children Early Steps Program**

Discussion held regarding starting a pilot program this fiscal year. Ms. Long requests up to \$20,000.00 in Commission funding for Save the Children Early Steps Program. Other agencies have agreed to partner with funding and in-kind support. Commissioner Hankins moved to approve up to \$20,000.00 in funding and to collaborate with other funding partners to start Save the Children Early

Steps Program; motion seconded by Commissioner Parriott. The motion passed unanimously by voice vote (4/0)

### **11. Regional Impact Report**

Commissioner Parriott moved to authorize the expenditure of \$3,500.00 for First 5 Colusa's share of the Regional Impact Report; motion seconded by Commissioner Harlow. The motion passed unanimously by voice vote (4/0)

### **12. Executive Director Report**

Ms. Long provided the Commission with a written report prior to the meeting.

### **13. Adjournment**

The meeting was adjourned at 5:15 p.m.

The next schedule meeting will be held on Tuesday September 8, 2009, 3:30-5:30p.m. at the First 5 Colusa Conference Room.

Minutes prepared by Denise Erickson, Administrative Assistant

Attachment A: Financial Report and Balance Sheet

Attachment B: Contract with Colusa County Free Library

Attachment C: Non-Childcare Mini-Grants for FY 2009/10

Attachment D: Save the Children Early Steps to School Success overview

Attachment E: Executive Director's Report

Attachment F: Prop 10 Briefings